



**To: Wastewater Staff**

**Subject: No-cost Wastewater Security Workshops & Web-casts**

April 3, 2006

Department of Ecology  
Water Quality Program  
APR 032006

Water Quality Professional:

In 2006, WEF, through a cooperative agreement with the USEPA, will provide seven 3-day workshops in various locations across the U.S. on security and emergency response planning. As a follow-up to the training, WEF will provide web-casts as a course "refresher" for those who have attended previous workshops. This will also be an opportunity to ask follow-up questions regarding wastewater security issues. POTWs treating 2.5 mgd or greater are invited to attend and will be eligible for travel reimbursement. Other interested parties may attend on a space available basis, but will not be eligible for travel reimbursement. While not required to submit their Vulnerability Assessment (VA) or Emergency Response Plan (ERP) to the EPA, publicly owned treatment works (POTWs) managers and operators are encouraged to take advantage of this opportunity to receive no-cost hands-on training on this important topic. Even if you have participated in a WEF security training in the past, this new program will be of benefit to you as it is equally relevant in preparing for, and responding to, man-made threats or natural disasters.

The 3-day WEF 2006 POTW training will consist of one day of vulnerability assessment training and two days of emergency response training, including table top exercises. The vulnerability self-assessment tool (VSAT™) will continue to be the primary focus of the training, however, other tools, including the EPA ERP CD on table top exercises, will be integrated into the training. In addition, WEF will structure the training to present the 14 features of an active and effective security program developed by the National Drinking Water Advisory Council. For more details on the WEF 2006 Wastewater Security Training Program, including online registration for the introductory web-cast and all trainings, please visit - <http://www.wef.org/watersecurity>

Please see the attached registration form for more information, including dates and locations. You may register by completing this form and faxing it to (703) 684-2413. Feel free to contact me or Matt Jones at [mjones@wef.org](mailto:mjones@wef.org) or 703/684-2400 ext 7090.

Sincerely,

James K. Sullivan  
General Counsel  
703/684-2436  
[jsullivan@wef.org](mailto:jsullivan@wef.org)



## WEF – 2006 Security Training for Publicly Owned Treatment Works

The Water Environment Federation (WEF), with funding from the Environmental Protection Agency (USEPA), is providing a series of training and technical assistance workshops in 2006. These events are designed to assist POIWs in reducing their vulnerabilities to man-made threats and natural disasters. **Follow These Three Easy Steps to Apply:**

### 1) Select the Three-Day Workshop and/or Web-Cast(s) That You Would Like to Participate In.

Logistical information will be sent to participants upon confirmation. For updated information, go to

<http://www.wef.org/watersecurity> or call WEF at 1-703-684-2400 x 7090, or email to [securityreg@wef.org](mailto:securityreg@wef.org).

- |  |              |   |                 |
|--|--------------|---|-----------------|
| <input type="checkbox"/> Introductory Web-cast | April 18     | <input type="checkbox"/> Providence, RI     | September 19-21 |
| <input type="checkbox"/> Denver, CO            | June 27-29   | <input type="checkbox"/> Dallas, TX         | October 17-19   |
| <input type="checkbox"/> Minneapolis, MN       | July 11-13   | <input type="checkbox"/> Kansas City, MO    | November 8- 10  |
| <input type="checkbox"/> San Francisco, CA     | August 1-3   | <input type="checkbox"/> Atlanta, GA        | November 28-30  |
| <input type="checkbox"/> Follow-up Web-cast    | September 12 | <input type="checkbox"/> Follow-up Web-cast | December 12     |

### 2) Complete Detailed Information Below

First Name	Middle Initial	Last Name	WEF Membership Number (if applicable)	
Title		Utility (Or Facility Name)	MGD	Population Served
Business Address				
City		State	Zip Code	
Telephone Number		FAX Number	E-mail Address	

### 3) Agree to Comply With the Conditions Below and Submit Your Application

#### APPLICATION CONDITIONS

Due to time limitations, we will be accepting application forms by fax or online only. Please send form by FAX: 1-703-684-2413 or 1-703-684-2492 or visit <http://www.wef.org/watersecurity> to register online.

The workshops are offered at no-cost to POIWs treating 2.5 mgd or greater. Other utilities, state and local government officials, and interested parties may participate on a space-available basis. You will be notified shortly if your application is approved. Although the training events will remain free of cost for all participants, only POTW staff will be eligible for reimbursement through travel scholarships.

WEF is not responsible for travel arrangements or costs. POIW staff traveling greater than 100 miles may be eligible for a travel scholarship. Call the number below for details.

The training will focus heavily on the VSAI™ wastewater software. All participants must comply with COPYRIGHT, DISCLAIMER, AND NOTICE TO USERS statements associated with the software.

In addition, all participants understand training on the use of the VSAI™ software shall not be offered by private entities without prior written permission of the copyright holders. The software is provided at no-cost and details are available at [www.vsausers.net](http://www.vsausers.net).

You will need a laptop computer for the training. If you do not have access to a laptop call the number listed below and WEF will supply one for use during the workshop. Confirmed registrants will receive a pre-conference information package, including logistical information that will be emailed to the address indicated on the application.

The Water Environment Federation supports the Americans with Disabilities Act, which promotes public accessibility for the disabled. Breakfast, lunch, and refreshments will be provided each day. Confirmed registrants who do not attend the workshop and who fail to cancel two days prior to the workshop will be billed \$50.00 for lunch and refreshment costs.

A government-issued picture identification (e.g. driver's license) must be brought to the workshop and will be checked at registration. The name on the registration must match the name on the identification. For more information, please call WEF at 1-703-684-2400 x 7090, or email to [securityreg@wef.org](mailto:securityreg@wef.org).